

Sunland Springs Village Computer Club

Minutes for the March 21, 2018 Business Meeting New and/or Continuing Officer Installation; By-Law amendments

President Diana Grubb called the SSV Computer Club's business meeting to order at 10:04 AM on Wednesday, March 21, 2018.

Following housekeeping tasks, President Grubb addressed the matter of officer elections, reminding the members that she was entering the second and final year of her two-year term. A pro-forma motion was made by Diane Castelli, seconded by Dave Woods, to continue President Grubb as president. Without discussion, the assembled membership concurred unanimously.

President Grubb then introduced the remaining incumbent officers who were entering the second year of a two-year term. These were: V-P- Programs Diane Castelli, V/P-Operations Jim Palfini, and Treasurer Bruce Miller. Mary Catherine Myers offered a motion, seconded by Jim Palfini, that these three officers be continued in their positions as a group. Without discussion, the membership voted unanimously to do so.

Club Secretary Allen Schaeffer concluded a two-year term this month and did NOT stand for re-election. President Grubb covered the secretarial duties with the membership, but there were no declarants for the position. Subsequently, Mr. Schaeffer agreed to a one-year-only extension as Secretary. Following a motion by Bob Grubb, seconded by Jim Palfini, the membership voted unanimously and without comment to retain Secretary-elect Schaeffer for one additional year.

Turning her attention to the club By-Laws, President Grubb asked Secretary Allen Schaeffer to cover the changes. There were four (4) suggested changes, as follows:

1) **Article II, section 5: Membership.** The primary change here permits visitors from outside SSV to attend one meeting during the winter program months – October thru April - and any or all meetings during the summer dues-free period. This change follows requests from club members and SSV non-club members as well.

2) **Article III, section 2, e, viii: Treasurer duties, accounting.** The primary change here would require the club Treasurer to further refine account categories to allow the membership to better understand how our monies are being paid out. Such categories will include, but are not limited to, spending for teacher salaries and a reserve fund for replacing computer equipment and accessories as required. Oversight for the types and dollar transfer / limits would be held by the Executive committee.

3) **Article 3, e. The Executive Committee.** This included change allows the Executive committee to carry out Treasurer oversight as described in number 2, above.

4) **Article 6, sections 4 and 5.** Section 4 gives the club President the power to determine the officers Corp's retention rate and Section 5 requires a skills transfer overlap between departing and incoming officers. The President now has the responsibility to adjust the number of service years to zero, 1, or 2 to properly stagger the departures such that not all officers leave at the same time. The

zero year option may be used when an officer has one or more years left in his/her position but opts to accept an assignment to another unfilled position to meet the needs of the Club.

Section 5 directs the outgoing officer to mentor the incoming replacement officer, transferring all necessary positional skills until the incumbent is proficient.

After discussion, Bob Grubb submitted a motion to include the four (4) bylaw changes as explained into the by-laws and to ratify the updated by-laws as modified. Mary Catherine Myers seconded the motion. **The membership voted unanimously for the motion.** The club by-laws, newly dated 03.21.2018 are now in force and on the website..

Next, President Grubb introduced Treasurer Bruce Miller who presented the Club's financial position. Bruce had already segmented the report as required by by-law change number 2. The club financial picture is firmly in the black and is posted on your website under "business documents".

As part of this presentation, President Grubb commented on the recently completed San Tan Center renovation. Our Club was asked to contribute to the funding of this facility upgrade. Club officers had agreed to donate \$1,000.00 from our treasury to help fund this project. The members voted at our October, 2017 meeting, to approve this contribution without comment. The major item we asked for, a wireless overhead projector disappeared in the construction administrivia. Diana stated that until all our conditions are met, the money will continue to reside in our bank account.

A motion was made by Dave Woods, seconded by Diana Grubb, to accept the financial report as presented. **The members voted unanimously and without comment for this motion**

President Grubb then called on VP-Programs, Diane Castelli, who has done a solid job running the weekly programs, to discuss our upcoming program year and topics we might consider. Some of the attendees mentioned items they would find of interest during the some of the summer and beyond. Diane will take all comments under advisement. The Club requires about a half-dozen new programs team members to help build an offerings list tailored to the SSV members. At an earlier meeting, Diane thought it might be useful to construct a topic resource list appended to our website for quick reference. This could be updated continuously and Club members who have an interest could be assigned as the focal point. Working with Educational coordinator, Julia Hoon, a determination whether the accrued interest warranted a meeting presentation, a class, or the forming of a Special Interest Group (SIG) would be made. Allen Schaeffer is still interested in constructing a website menu entry where we could, collectively, build comprehensive program data file. Please talk to Diane about your interest in joining her on the Programs team.

Following Diane, V-P, Operations, Jim Palfini, lobbied for additional setup / tear down members for his ops team. He was rewarded by getting two (2) new volunteers during the meeting.

There being no further meeting topics, President Grubb, following a motion by Bob Grubb and a second by Dave Woods, adjourned the business meeting at 11:47 AM, March 21, 2018

Respectfully submitted this 23rd day of March, 2018,

Allen Schaeffer, Club Secretary
/as